

COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT
Kenneth Andrew v. Coronado Brewing Company, Inc.
San Diego County Superior Court, Case No. 37-2019-00054937-CU-OE-CTL

The Superior Court for the State of California authorized this Notice. Read it carefully! It's not junk mail, spam, an advertisement, or solicitation by a lawyer. You are not being sued.

You may be eligible to receive money from an employee class action lawsuit (“Action”) against Coronado Brewing Company, Inc. (“CBC”) for alleged wage and hour violations. The Action was filed by a former CBC employee, Kenneth Andrew (“Plaintiff”), and seeks payment of (1) unpaid wages and other relief for a class of hourly, nonexempt employees (“Class Members”) who worked for CBC during the Class Period (October 16, 2015 to September 4, 2022); and (2) penalties under the California Private Attorneys General Act (“PAGA”) for all hourly, nonexempt employees who worked for CBC during the PAGA Period (August 12, 2018, through September 4, 2022) (“PAGA Employees”).

The proposed Settlement has two main components: (1) a Class Settlement requiring CBC to fund Individual Class Payments, and (2) a PAGA Settlement requiring CBC to fund Individual PAGA Payments and pay penalties to the California Labor and Workforce Development Agency (“LWDA”).

Based on CBC’s records, and the Parties’ current assumptions, **your Individual Class Payment is estimated to be \$<<estAmount>> (less withholding) and your Individual PAGA Payment is estimated to be \$<<est_PAGAAmount>>**. The actual amount you may receive may be different and will depend on a number of factors. If no amount is stated for your Individual PAGA Payment, then according to CBC’s records you are not eligible for an Individual PAGA Payment under the Settlement because you didn’t work during the PAGA Period.

The above estimates are based on CBC’s records showing that **you worked <<WorkWeeks>> workweeks** during the Class Period and **you worked <<PAGA_WorkWeeks>> workweeks** during the PAGA Period. If you believe that you worked more workweeks during either period, you can submit a challenge by the deadline date. See Section 4 of this Notice.

The Court has already preliminarily approved the proposed Settlement and approved this Notice. The Court has not yet decided whether to grant final approval. Your legal rights are affected whether you act or not act. Read this Notice carefully, as you will be deemed to have read and understood it. At the Final Approval Hearing, the Court will decide whether to finally approve the Settlement and how much of the Settlement will be paid to Plaintiff and Plaintiff’s attorneys (“Class Counsel”). The Court will also decide whether to enter a judgment that requires CBC to make payments under the Settlement and requires Class Members and PAGA Employees to give up their rights to assert certain claims against CBC.

If you worked for CBC during the Class Period and/or the PAGA Period, you have two basic options under the Settlement:

- (1) **Do Nothing.** You don’t have to do anything to participate in the proposed Settlement and be eligible for an Individual Class Payment and/or an Individual PAGA Payment. As a Participating Class Member, though, you will give up your right to assert Class Period wage claims and PAGA Period penalty claims against CBC.
- (2) **Opt-Out of the Class Settlement.** You can exclude yourself from the Class Settlement (opt-out) by submitting a written Request for Exclusion or otherwise notifying the Administrator in writing. If you opt-out of the Settlement, you will not receive an Individual Class Payment. You will, however, preserve your right to personally pursue any wage claims you may have against CBC, and, if you are an PAGA Employee, remain eligible for an Individual PAGA Payment. You cannot opt-out of the PAGA portion of the proposed Settlement.

CBC will not retaliate against you for any actions you take with respect to the proposed Settlement.

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT

<p>You Don't Have to Do Anything to Participate in the Settlement</p>	<p>If you do nothing, you will be a Participating Class Member, eligible for an Individual Class Payment and an Individual PAGA Payment (if any). In exchange, you will give up your right to assert the wage claims against CBC that are covered by this Settlement ("Released Claims," as defined below).</p>
<p>You Can Opt-out of the Class Settlement but not the PAGA Settlement</p> <p>The Opt-out Deadline is October 13, 2023</p>	<p>If you don't want to participate in the proposed Settlement, you can opt-out of the Class Settlement by sending the Administrator a written Request for Exclusion. Once excluded, you will be a Non-Participating Class Member and no longer eligible for an Individual Class Payment. Non-Participating Class Members cannot object to any portion of the proposed Settlement. See Section 6 of this Notice.</p> <p>You cannot opt-out of the PAGA portion of the proposed Settlement. CBC must pay Individual PAGA Payments to all PAGA Employees and the PAGA Employees must give up their rights to pursue Released Claims.</p>
<p>Participating Class Members Can Object to the Class Settlement but not the PAGA Settlement</p> <p>Written Objections Must be Submitted by October 13, 2023</p>	<p>All Class Members who do not opt-out ("Participating Class Members") can object to any aspect of the proposed Settlement. The Court's decision whether to finally approve the Settlement will include a determination of how much will be paid to Class Counsel and Plaintiff who pursued the Action on behalf of the Class. You are not personally responsible for any payments to Class Counsel or Plaintiff, but every dollar paid to Class Counsel and Plaintiff reduces the overall amount paid to Participating Class Members. You can object to the amounts requested by Class Counsel or Plaintiff if you think they are unreasonable. See Section 7 of this Notice.</p>
<p>You Can Participate in the December 15, 2023 Final Approval Hearing</p>	<p>The Court's Final Approval Hearing is scheduled to take place on December 15, 2023. You don't have to attend but you do have the right to appear (or hire an attorney to appear on your behalf at your own cost), in person, by telephone or by using the Court's virtual appearance platform. Participating Class Members can verbally object to the Settlement at the Final Approval Hearing. See Section 8 of this Notice.</p>
<p>You Can Challenge the Calculation of Your Workweeks</p> <p>Written Challenges Must be Submitted by October 13, 2023</p>	<p>The amount of your Individual Class Payment and PAGA Payment (if any) depend on how many workweeks you worked at least one day during the Class Period and how many workweeks you worked at least one day during the PAGA Period, respectively. The number of Class Period Workweeks and PAGA Period Workweeks you worked according to CBC's records is stated on the first page of this Notice. If you disagree with either of these numbers, you must challenge it by October 13, 2023. See Section 4 of this Notice.</p>

1. WHAT IS THE ACTION ABOUT?

Plaintiff is a former CBC employee. The Action alleges CBC violated California labor laws by: (1) failing to timely pay minimum, regular, and overtime wages; (2) failing to provide adequate meal periods; (3) failing to provide adequate rest breaks; (4) failing to timely pay all wages due upon separation of employment; (5) failing to reimburse reasonable and necessary business expenses; (6) failing to provide accurate itemized wage statements; (7) failure to maintain accurate records; and (8) unfair business practices. Based on the same claims, Plaintiff has also asserted a claim for civil penalties under the California Private Attorneys General Act (Labor Code §§ 2698, et seq.) (“PAGA”). Plaintiff is represented by attorneys in the Action, Graham Hollis and Erik Dos Santos of GrahamHollis, APC (“Class Counsel”).

CBC strongly denies the allegations in the Action and contends that it complied with all applicable laws.

2. WHAT DOES IT MEAN THAT THE ACTION HAS SETTLED?

The Court has made no determination on whether CBC or Plaintiff is correct on the merits. Instead, Plaintiff and CBC retained a neutral, third-party mediator, Tripper Ortman, Esq., in an effort to resolve the Action by negotiating a mutually agreeable settlement, rather than continuing the expensive and time-consuming process of litigation. The negotiations were successful. By signing a lengthy written settlement agreement (“Agreement”) and agreeing to jointly ask the Court to enter a judgment ending the Action and enforcing the Agreement, Plaintiff and CBC have negotiated a proposed Settlement that is subject to the Court’s Final Approval. Both sides agree the proposed Settlement is a compromise of disputed claims. By agreeing to settle, CBC does not admit any violations or concede the merit of any claims.

Plaintiff and Class Counsel strongly believe the Settlement is a good deal for you because they believe that: (1) CBC has agreed to pay a fair, reasonable and adequate amount considering the strength of the claims and the risks and uncertainties of continued litigation; and (2) Settlement is in the best interests of the Class Members and PAGA Employees. The Court preliminarily approved the proposed Settlement as fair, reasonable and adequate, authorized this Notice, and scheduled a hearing to determine Final Approval.

3. WHAT ARE THE IMPORTANT TERMS OF THE PROPOSED SETTLEMENT?

- A. CBC Will Pay \$650,000.00 as the Gross Settlement Amount (“Gross Settlement”). CBC has agreed to deposit the Gross Settlement into an account controlled by the Administrator of the Settlement. The Administrator will use the Gross Settlement to pay the Individual Class Payments, Individual PAGA Payments, Class Representative Service Payment, Class Counsel’s attorney’s fees and expenses, the Administrator’s expenses, and penalties to be paid to the California Labor and Workforce Development Agency (“LWDA”). Assuming the Court grants Final Approval, CBC will fund the Gross Settlement Amount over the course of 27 months starting May 2023 and the Settlement Administrator will make three distributions of the Gross Settlement Amount. The first distribution of the Gross Settlement will be made within 60 days after the Final Approval is entered by the Court. CBC will make two additional distributions in August 2024 and August 2025. The Judgment will be final on the date the Court enters Judgment, or a later date if Participating Class Members object to the proposed Settlement or the Judgment is appealed.
- B. Court Approved Deductions from Gross Settlement. At the Final Approval Hearing, Plaintiff and/or Class Counsel will ask the Court to approve the following deductions from the Gross Settlement, the amounts of which will be decided by the Court at the Final Approval Hearing:
 - 1) Up to \$216,666.67 (on third of the Gross Settlement) to Class Counsel for attorneys’ fees and up to \$24,000 for their litigation expenses. To date, Class Counsel have worked and incurred expenses on the Action without payment.
 - 2) Up to \$7,500 as a Class Representative Service Payment to Plaintiff for filing the Action, working with Class Counsel and representing the Class. A Class Representative Service Award will be the only monies Plaintiff will receive other than his Individual Class Payment and any Individual PAGA Payment.

- 3) Up to \$23,000 to the Administrator for services administering the Settlement.
- 4) Up to \$30,000.00 for PAGA Penalties, allocated 75% to the LWDA PAGA Payment and 25% in Individual PAGA Payments to the PAGA Employees based on their PAGA Period Workweeks.

Participating Class Members have the right to object to any of these deductions. The Court will consider all objections.

- C. Net Settlement Distributed to Class Members. After making the above deductions in amounts approved by the Court, the Administrator will distribute the rest of the Gross Settlement (the “Net Settlement”) by making Individual Class Payments to Participating Class Members based on their Class Period Workweeks.
- D. Taxes Owed on Payments to Class Members. Plaintiff and CBC are asking the Court to approve an allocation of 10% of each Individual Class Payment to taxable wages (“Wage Portion”) and 90% to penalties, other damages and interest (“Non-Wage Portion.”). The Wage Portion is subject to withholdings and will be reported on IRS W-2 Forms. CBC will separately pay employer payroll taxes it owes on the Wage Portion. The Individual PAGA Payments are counted as penalties rather than wages for tax purposes. The Administrator will report the Individual PAGA Payments and the Non-Wage Portions of the Individual Class Payments on IRS 1099 Forms.

Although Plaintiff and CBC have agreed to these allocations, neither side is giving you any advice on whether your Payments are taxable or how much you might owe in taxes. You are responsible for paying all taxes (including penalties and interest on back taxes) on any Payments received from the proposed Settlement. You should consult a tax advisor if you have any questions about the tax consequences of the proposed Settlement.

- E. Need to Promptly Cash Payment Checks. The front of every check issued for Individual Class Payments and Individual PAGA Payments will show the date when the check expires (the void date). If you don’t cash it by the void date, your check will be redistributed to other class members on remaining distributions, and you will forfeit your right to future distributions. If you do not cash your third check, your money will be lost by you because it will be paid to a non-profit organization.
- F. Requests for Exclusion from the Class Settlement (Opt-Outs). You will be treated as a Participating Class Member, participating fully in the Class Settlement, unless you notify the Administrator in writing, not later than October 13, 2023, that you wish to opt-out. The easiest way to notify the Administrator is to send a written and signed Request for Exclusion by the October 13, 2023 Response Deadline. The Request for Exclusion should be a letter from a Class Member or his/her representative setting forth a Class Member’s name, present address, telephone number, and a simple statement electing to be excluded from the Settlement. Excluded Class Members (i.e., Non-Participating Class Members) will not receive Individual Class Payments, but will preserve their rights to personally pursue wage and hour claims against CBC.

You cannot opt-out of the PAGA portion of the Settlement. Class Members who exclude themselves from the Class Settlement (i.e., Non-Participating Class Members) remain eligible for Individual PAGA Payments and are required to give up their right to assert PAGA claims against CBC based on the PAGA Period facts alleged in the Action.

- G. The Proposed Settlement Will be Void if the Court Denies Final Approval. It is possible the Court will decline to grant Final Approval of the Settlement or decline enter a Judgment. It is also possible the Court will enter a Judgment that is reversed on appeal. Plaintiff and CBC have agreed that, in either case, the Settlement will be void: CBC will not pay any money and Class Members will not release any claims against CBC.
- H. Administrator. The Court has appointed a neutral company, CPT Group, Inc. (the “Administrator”) to send this Notice, calculate and make payments, and process Class Members’ Requests for Exclusion. The Administrator will also decide any Class Member challenges over Workweeks, mail and re-mail settlement checks and tax forms, and perform other tasks necessary to administer the Settlement. The Administrator’s contact information is contained in Section 9 of this Notice.

- I. Participating Class Members' Release. After the Judgment is final, Participating Class Members will be legally barred from asserting any of the claims released under the Settlement. This means that unless you opted out by validly excluding yourself from the Class Settlement, you cannot sue, continue to sue, or be part of any other lawsuit against CBC or related entities for wages based on the facts asserted in the Action and resolved by this Settlement.

The Participating Class Members will be bound by the following release:

All Participating Class Members will fully and finally release and discharge Defendant Coronado Brewing Company, Inc. and its former, present and future owners, predecessors, parent companies, subsidiaries, investors, affiliates, divisions, and all of their current, former and future officers, directors, members, managers, employees, consultants, partners, shareholders, joint ventures, agents, successors, assigns, accountants, insurers, attorneys, and representatives (collectively, the "Released Parties"), from any and all claims, rights, demands, liabilities and causes of action of any nature or description alleged in the Action against Defendant or could have been litigated based on the facts and circumstances alleged in the entire Action against Defendant, arising under the Operative Complaint, including but not limited to, all claims under the California Labor Code, Wage Orders, and related orders of the California Industrial Commission and Business and Professions Code section 17200, et seq. alleged in the Action or which could have been alleged based on the facts alleged in the Action, including all of the following claims for relief: (1) Failure to Provide Meal Periods; (2) Failure to Provide Rest Periods; (3) Failure to Pay Minimum & Regular Wages.; (4) Failure to Pay Overtime Wages; (5) Failure to Indemnify Necessary Business Expenses; (6) Failure to Provide Accurate Itemized Wage Statements; (7) Failure to Timely Pay All Wages Due Upon Separation of Employment; (8) Violation of Business & Professions Code section 17200, and (9) Failure to Maintain Accurate Records (the "Released Claims"). The claims released under this paragraph shall include, but not necessarily be limited to, claims for: meal period violations and failure to pay compensation in lieu thereof; rest break violations and failure to pay compensation in lieu thereof; failure to pay minimum wages, regular wages, overtime and double time wages; all theories related to unpaid wages (including but not limited to off-the-clock work, time shaving, time rounding, on-call time, working through meal periods, regular rate claims, on-duty meal period violations, or any other claims giving rise to minimum and/or overtime violations); unpaid meal period penalties; unpaid rest period penalties; wage statement violations; failure to reimburse business expenses; failure to pay wages upon separation from employment; late payment of wages; waiting time penalties; any claims under Business & Professions Code section 17200, as well as any damages, restitution, disgorgement, civil penalties, statutory penalties, taxes, interest or attorneys' fees or costs resulting therefrom. This release and waiver, however, shall be conditional on the full payment of the Gross Settlement Amount necessary to fund all payment obligations, and will only release such claims during the Class Period.

- J. PAGA Employees' PAGA Release. After the Court's judgment is final, and CBC has paid the Gross Settlement and the employer-side payroll taxes, all PAGA Employees will be barred from asserting PAGA claims against CBC, whether or not they exclude themselves from the Settlement. This means that all PAGA Employees, including those who are Participating Class Members and those who opt-out of the Class Settlement, cannot sue, continue to sue, or participate in any other PAGA claim against CBC or its related entities based on the facts asserted in the Action and resolved by this Settlement.

The PAGA Employees' Releases are as follows:

PAGA Employees will fully and finally release and discharge the Released Parties from all causes of action and claims for civil penalties under the California Labor Code Private Attorneys General Act of 2004 that were alleged in the Action, in Plaintiff's LWDA Notice, or reasonably could have been alleged based on the facts and legal theories contained in the Action, including claims for civil penalties based on the following: (1) Failure to Provide Meal Periods; (2) Failure to Provide Rest Periods; (3) Failure to Pay Minimum & Regular Wages; (4) Failure to Pay Overtime Wages; (5) Failure to Indemnify Necessary Business Expenses; (6) Failure to Provide Accurate Itemized Wage Statements; and (7) Failure to Timely Pay All Wages Due Upon Separation of Employment. The PAGA Release will only release these claims during the PAGA Period. PAGA Employees cannot exclude themselves from the PAGA release.

4. HOW WILL THE ADMINISTRATOR CALCULATE MY PAYMENT?

- A. Individual Class Payments. The Administrator will calculate Individual Class Payments by (a) dividing the Net Settlement Amount by the total number of Workweeks worked by all Participating Class Members, and (b) multiplying the result by the number of Workweeks worked by each individual Participating Class Member. Additionally, Class Members will receive additional workweeks if they are a member of the Waiting Time Penalties Subclass. The Waiting Time Penalty Subclass is defined as all members of the Settlement Class whose employment with Defendant ended at any time from October 16, 2016 to September 4, 2022. Waiting Time Penalty Subclass Members will be credited with 6 additional compensable workweeks.
- B. Individual PAGA Payments. The Administrator will calculate Individual PAGA Payments by (a) dividing \$7,500.00 (25% of the PAGA Penalties) by the total number of PAGA Period Workweeks worked by all PAGA Employees and (b) multiplying the result by the number of PAGA Period Workweeks worked by each individual PAGA Employee.
- C. Workweek Challenges. The number of Class Workweeks you worked during the Class Period and the number of PAGA Period Workweeks you worked during the PAGA Period, as recorded in CBC's records, are stated in the first page of this Notice. You have until October 13, 2023 to challenge the number of Workweeks credited to you. You can submit your challenge by signing and sending a letter to the Administrator via mail or fax. Section 9 of this Notice has the Administrator's contact information.

You need to support your challenge by sending copies of pay stubs or other records. The Administrator will accept CBC's calculation of Workweeks based on CBC's records as accurate unless you send copies of records containing contrary information. You should send copies rather than originals because the documents will not be returned to you. The Administrator will resolve Workweek challenges based on your submission and on input from Class Counsel (who will advocate on behalf of Participating Class Members) and CBC's Counsel. The Administrator's decision is final. You cannot appeal or otherwise challenge its final decision.

5. HOW WILL I GET PAID?

- A. Participating Class Members. The Administrator will send, by U.S. mail, a single check to every Participating Class Member (i.e., every Class Member who doesn't opt-out) including those who also qualify as PAGA Employees on three distributions (one within 60 days of Final Approval, August 15, 2024, and August 15, 2025). Each check will combine the Individual Class Payment and the Individual PAGA Payment. If you do not cash your checks by the check void date, you will forfeit your right to future payments, will not be included in future disbursements to the Settlement Class, and your money will be redistributed to Class Members who did cash their checks.
- B. Non-Participating Class Members. The Administrator will send, by U.S. mail, a single Individual PAGA Payment check to every PAGA Employee who opts out of the Class Settlement (i.e., every Non-Participating Class Member).

Your check will be sent to the same address as this Notice. If you change your address, be sure to notify the Administrator as soon as possible. Section 9 of this Notice has the Administrator's contact information.

6. HOW DO I OPT-OUT OF THE CLASS SETTLEMENT?

Submit a written and signed letter with your name, present address, telephone number, and a simple statement that you do not want to participate in the Settlement. The Administrator will exclude you based on any writing communicating your request be excluded. Be sure to personally sign your request, identify the Action as *Kenneth Andrew v. Coronado Brewing Company, Inc.*, and include your identifying information (full name, address, telephone number, approximate dates of employment, and social security number for verification purposes). You must make the request yourself. If someone else makes the request for you, it will not be valid. **The Administrator must be sent your request to be excluded by October 13, 2023, or it will be invalid.** Section 9 of the Notice has the Administrator's contact information.

7. HOW DO I OBJECT TO THE SETTLEMENT?

Only Participating Class Members have the right to object to the Settlement. Before deciding whether to object, you may wish to see what Plaintiff and CBC are asking the Court to approve. At least 16 court days before the December 15, 2023 Final Approval Hearing, Plaintiff will file in Court (1) a Motion for Final Approval that includes, among other things, the reasons why the proposed Settlement is fair, and (2) a Motion for Fees, Litigation Expenses and Service Award stating (i) the amount Class Counsel is requesting for attorneys' fees and litigation expenses; and (ii) the amount Plaintiff is requesting as a Class Representative Service Award. Upon reasonable request, Class Counsel (whose contact information is in Section 9 of this Notice) will send you electronic copies of these documents at no cost to you.

A Participating Class Member who disagrees with any aspect of the Agreement, the Motion for Final Approval and/or Motion for Fees, Litigation Expenses and Service Award may wish to object, for example, that the proposed Settlement is unfair, or that the amounts requested by Class Counsel or Plaintiff are too high or too low. **The deadline for sending written objections to the Administrator is October 13, 2023.** Be sure to tell the Administrator what you object to, why you object, and any facts that support your objection. Make sure you identify the Action as *Kenneth Andrew v. Coronado Brewing Company, Inc.*, and include your name, current address, telephone number, and approximate dates of employment with CBC and sign the objection. Section 9 of this Notice has the Administrator's contact information.

Alternatively, a Participating Class Member can object (or personally retain a lawyer to object at your own cost) by attending the Final Approval Hearing. You (or your attorney) should be ready to tell the Court what you object to, why you object, and any facts that support your objection. See Section 8 of this Notice (immediately below) for specifics regarding the Final Approval Hearing.

8. CAN I ATTEND THE FINAL APPROVAL HEARING?

You can, but don't have to, attend the Final Approval Hearing on December 15, 2023 at 10:30 a.m. in Department C-64 of the San Diego County Superior Court, located at 330 W. Broadway, San Diego, CA 92101. At the Hearing, the judge will decide whether to grant Final Approval of the Settlement and how much of the Gross Settlement will be paid to Class Counsel, Plaintiff, and the Administrator. The Court will invite comment from objectors, Class Counsel and Defense Counsel before making a decision. You can attend (or hire a lawyer to attend) either personally or virtually via by using Microsoft Teams by accessing <https://www.sdcourt.ca.gov/sdcourt/civil2/civilvirtualhearings>. Check the Court's website for the most current information.

It's possible the Court will reschedule the Final Approval Hearing. You should check the Administrator's website beforehand or contact Class Counsel to verify the date and time of the Final Approval Hearing.

9. HOW CAN I GET MORE INFORMATION?

The Agreement sets forth everything CBC and Plaintiff have promised to do under the proposed Settlement. The easiest way to read the Agreement, the Judgment or any other Settlement documents is to go to CPT Group's website at <https://www.cptgroupcaseinfo.com/coronadobrewing>. You can also telephone or send an email to Class Counsel or the Administrator using the contact information listed below, or consult the San Diego Superior Court website by going to <https://roa.sdcourt.ca.gov/roa/> and entering the Case Number for the Action, Case No. 37-2019-00054937-CU-OE-CTL. **Do not telephone the court to obtain information about the settlement.**

Settlement Administrator Information:

Andrew v Coronado Brewing Company, Inc.
c/o CPT Group, Inc.
50 Corporate Park
Irvine, CA 92606
Telephone Number: 1-888-268-6082
Email: CoronadoBrewingSettlement@cptgroup.com

You may also contact Class Counsel or Defense Counsel:

Class Counsel:

Graham S.P. Hollis
Erik A. Dos Santos
GRAHAMHOLLIS APC
3555 Fifth Avenue, Suite 200
San Diego, California 92103
Telephone: 619-906-4026

Defense Counsel:

Danielle H. Moore
Nicole (Stenoish) Myrmo
Fisher & Phillips, LLP
4747 Executive Drive, Suite 1000
San Diego, California 92101
Telephone: 858-597-9600

10. WHAT IF I LOSE MY SETTLEMENT CHECK?

If you lose or misplace your settlement check before cashing it, the Administrator will replace it as long as you request a replacement before the void date on the face of the original check. If your check is already void you contact the Settlement Administrator before any redistribution or payment to the non-profit organization is made.

11. WHAT IF I CHANGE MY ADDRESS?

To receive your check, you should immediately notify the Administrator if you move or otherwise change your mailing address.